

**City of Coventry Scout County**  
**Rough Close Outdoor Centre**  
Charity No. 524586



**TERMS & BOOKING CONDITIONS**

1. Your camp / holiday may start any day of the week, arrival and departure times will be agreed but in general would be: -  
Weekday departure any time up until 12:00 Friday  
Weekend arrival from 17:00 Friday until departure any time up until 16:00 Sunday  
On Arrival the Group leader **MUST** report to reception before going to a building or camping area.



2. All building charges are inclusive of Gas & Electricity.

3. In the event of a booking being cancelled at less than 60 days notice, or in the event of a non-arrival, the right is reserved to charge the full price for the facilities booked. A notification of cancellation **MUST** be made in writing. **ALL DEPOSITS ARE NON REFUNDABLE AND NON TRANSFERABLE. A DEPOSIT IS REQUIRED WITH EVERY BOOKING MADE.**

4. The Centre will hold your booking on a provisional basis for 4 weeks only from date of booking.  
If a deposit has not been received within this 4-week period we may cancel the provisional booking. Please contact the office if you wish to discuss this.

5. All cheques must be made payable to '**City of Coventry Scout County**'.

6. Charges are subject to change and are not necessarily those that were current at the time of making a booking. It is the responsibility of the group to check up to date prices with the campsite.

7. Groups hiring Norton Cabin are asked to note that no bedding is provided and that indoor shoes should be brought.

8. We reserve the right to charge groups who damage equipment or buildings, or who fail to leave their building or site in a reasonable condition. Buildings must be left in a clean state for the next group to occupy. Groups will be charged an extra £60.00 cleaning fee if the building is left in an unsatisfactory condition. A building or campsite inspection can be arranged via the office.

9. The 'responsible adult' (camp leader) is responsible for the first aid for your group; we do not supply first aid kits in any buildings or campsites.

10. Whilst we will always endeavour to allocate groups to the campsite that has been requested, if conditions so indicate, we reserve the right to move sites without prior consent.

11. Responsibility for the supervision and welfare of groups remains with the 'responsible adult' (camp leader) notified on the booking form.

12. Dogs (and other pets) are not allowed unless specific authority has been obtained from the 'Duty Warden'. Dogs must be kept on a leash: Owners must clear up any dog mess immediately.

13. Activities booked in advance will be charged for if a group fails to turn up.

14. Please seek permission before driving to your building or campsite; to avoid incurring a fee should we have to recover your vehicle from the site.

15. The speed limit is 5 miles per hour on campsite.

16. Please ensure that noise levels are reduced during 23:00 – 07:00 hours for the benefit of other users and vehicle movement is restricted during these times.

17. The price list is on a per night basis. An evening activity is up to 3 hrs, a day visit is up to 6 hrs, all visits must end by 10:00 pm or a camp fee will be incurred unless other arrangements have been agreed.

18. Onsite parking is restricted to two vehicles per Group and must display appropriate vehicle pass, all other vehicles to be parked on main car park. **NO** vehicles permitted on any camping fields.

19. A "No Smoking" policy exists for all buildings onsite.

20. The Scout Association "Young People First" – Child Protection will apply, where Groups or Organisations have none. Copy may be seen in the office.